**Section 1: To be completed by the Proposer**

1. **Centre/College Information**

|  |  |
| --- | --- |
| **Centre/College Name** |  |
| **Name of Contact Person** |  |
| **Phone Number**  |  |
| **E-mail address**  |  |

1. **Identification of awards for which programme/programme module will be developed**

|  |  |  |
| --- | --- | --- |
| **Will the programme developed lead to a major/special purpose/supplemental award?**  | **Yes 🞏** | **No🞏** |
| **If yes, please indicate the title and code of the award** |
| **List any specific validation requirements associated with offering certification in this award** |
| **Will the programme module developed lead to minor award(s)?**  | **Yes 🞏** | **No🞏** |
| **If yes, please indicate the title and code of the minor award(s)** |
| **List any specific validation requirements associated with offering certification in the award(s)** |
| **There is expertise and a willingness within this centre/college to participate in the development of this programme/programme module(s)** | **Yes 🞏** | **No🞏** |

1. **Rationale**

|  |
| --- |
| **Please outline the reasons for proposing the development of a programme/programme module leading to the award(s) listed. Include any information on research you have undertaken to support your proposal. Include reference to national/regional/local studies indicating a lack of current provision of programmes leading to the type of award(s) listed. Also include any consultation or engagement with interested stakeholders, including industry representatives** |
|  |

**Section 2: To be completed by the Process Co-ordinator**

|  |  |  |
| --- | --- | --- |
| **A programme/programme module leading to the award(s) is developed as part of the ETBI shared programme development process**  | **Yes 🞏** | **No🞏** |
| **A programme/programme module leading to the award(s) is developed by another ETB, outside the ETBI programme development process, that can be made available** | **Yes 🞏** | **No🞏** |
| **[Named ETB] has the means to meet the specific validation requirements associated with offering certification in the award(s)** | **Yes 🞏** | **No🞏** |
| **[Named ETB] has the resources required to be able to develop a programme/programme module leading to the award(s)** | **Yes 🞏** | **No🞏** |
| **Notes (as applicable):** |

**Section 3: To be completed by the Programme Approval Committee**

|  |  |  |
| --- | --- | --- |
| **[Named ETB] will undertake the development of a programme/programme module leading to the award(s) as listed in section 1 of this proposal** | **Yes 🞏** | **No🞏** |
| **Notes (as applicable):** |

 **Signed: Date:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Chair of the Programme Approval Committee**