Assessment – Assessor Role

a. Assessment processes, policies, and procedures implemented
b. Assessment instruments devised/applied in line with validated programme
c. Learner evidence marked
d. Assessment result(s) recorded
e. Assessment decisions and associated documentation made available to the authentication process

Authentication Process

a. Internal verification
  i. Application of all assessment procedures verified
  ii. Outcome of the assessment process monitored i.e. the assessment results on a sample basis
b. External authentication
  i. External authenticator(s) assigned to moderate results

Results Approval Process (RAP)

a. Results Approval Panel established
b. Assessment results approved and signed-off
c. Results made available to learners

Appeals Process

Appeals process implemented

Request for Certification

All learner results submitted to QQI for certification